

ADMINISTRATIVE CRITERIA EVALUATION

1. General information about an Application:

Application unique number	
Name of an Applicant	
Name of a project	

2. Evaluation criteria

CRITERION	YES/ NO/NOT APPLICABLE	COMMENTS
1. An applicant and partner (-s), who are the legal persons, are not the subject of proceedings for declaration of bankruptcy or restructuring, a pre-trial investigation of economic activities has not been initiated, they are not being wound up, creditors have not come to a decision to initiate bankruptcy proceedings out of court; an applicant and partner (-s) who is a natural person, is not a subject to proceeding for declaration of bankruptcy and a pre-trial investigation of economic activities has not been initiated.		
2. Upon submission of an application, an applicant and (or) a partner (-s) are not declared by a final judgement of the Court or a final administrative decision as the ones failing to complying with their obligations related to taxes and social security, in line with the law of the Republic of Lithuania or if an applicant (partner) is a legal person established abroad, in line with the law of the respective country. (This provision is not applicable to institutions, whose activities are financed from the budget of the Republic of Lithuania and (or) budgets of municipalities, and (or) state monetary funds, as well as for legal persons, for whom, in accordance with the legislation of the Republic of Lithuania, payment deadlines for taxes and social security have been deterred.		
3. The director of an applicant and partner (-s), the main shareholder		

CRITERION	YES/ NO/NOT APPLICABLE	COMMENTS
<p>(having more than 50% shares) or an owner, a full member (-s) of a partnership or a representative of a small partnership, who has the right to sign an agreement on the behalf of a legal person, or an accountant or any other person, legally entitled to sign applicant's accounting documents, does not have unspent or non-expunged conviction or an applicant (partner), in last 5 years has not had a criminal conviction for participation in a structured group/ association, its formation and leadership, bribery, trading in influence, corruption, abuse, neglect of duties, fraud, unlawful appropriation, asset stripping, incurring financial harm fraudulently, damage or destruction of property, unjust enrichment, smuggling, customs fraud, illegal possession of the excise goods, illegal non-transportation of goods from the Republic of Lithuania, engagement into illegal economic/ commercial/ financial or professional activities, illegal activities of a legal person, illegal use of trademarks, false statement regarding activities of a legal person, evasion of taxes, use of a credit /loan/grant for improper purpose or not in line with the order, credit fraud, debtor's unfairness, fraudulent bankruptcy, production of fictitious e-payment tools, counterfeiting of existing e-payment tools, illegal possession of e-payment tools or data obtained from them, illegal use of e-payment tools or data obtained from them, submission of incorrect information about income/profit/ assets, failure to submit a declaration/report/any other document, fraudulent or negligent accounting, criminal acquisition of assets, legalization of criminal money or assets, production/possession or realization of counterfeit money or bonds, falsification or possession of a document/ stamp/ seal/ form, or participation in any other illegal activities which are harmful to financial interest of the Republic of Lithuania and (or) the European Union. (This provision is not applicable if</p>		

CRITERION	YES/ NO/NOT APPLICABLE	COMMENTS
applicant's activities are funded from the budget of the Republic of Lithuania or a budget of a foreign country and (or) budgets of municipalities and (or) state monetary funds.)		
4. During evaluation of an application an Applicant or a partner are not a subject to restrictions to receive funding due their failure to return the funds or because only a part of funds was returned by the deadline indicated in the decision to return funds. (This provision is not applicable for institutions whose activities are funded from the budget of the Republic of Lithuania, other country and (or) budgets of municipalities, and (or) state monetary funds.)		
5. An Applicant and (or) a partner (-s) has not provided false information in an application or its annexes.		

3. **Conclusions of the evaluation:** Positive Negative Conditional

I, the undersigned, certify that performing the duties related to assessment of an application, was not a subject to conflict of interest and was objective and impartial. Moreover, I undertake to store and use information in accordance with legislation, including but not limited to confidential information and any other information I was entrusted with and obtained as a result of assessment of an application.

(job title of a person who conducted the assessment)

(date)

(name, surname, signature)
